

10. Urgent business – where the Chair has agreed that there are special circumstances

David Butterworth
Chief Executive
National Park Authority Office
Yoredale, Bainbridge
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Finance and Resources Committee Terms of Reference

1. To act on behalf of the Authority in relation to the proper administration of the Authority's financial affairs, except as provided in (b) below (where the final decision on the annual budget is made by the Authority), and including:-
 - a) cash balances, capital or reserve funds, borrowing arrangements and the investment of any surplus funds;
 - b) management and monitoring of financial forecasts and budgets, approving the Statement of Financial Accounts (which shall then be signed by the Committee's Chair), and making recommendations to the Authority regarding the annual allocation of resources;
 - c) reviewing and approving revisions of the Financial Regulations;
 - d) overseeing the application of the Local Government Superannuation Acts and associated regulations;
 - d) advising the Authority in relation to its Members' Allowances Scheme and dealing with related matters; and
 - e) determining applications for Sustainable Development Fund grants in excess of £10,000.
2. To determine the Authority's personnel policies and monitor their implementation, including administration, recruitment, training, discipline (including dismissal), determination of wage and salary scales, health and safety, regrading, grievances, conditions of service and welfare of all staff and the legislation relating to industrial relations and pensions, except that the Authority shall be responsible for all matters concerning the appointment of the Chief Executive.
3. To act on behalf of the Authority in relation to any matters, powers or duties concerned with the securing, management and disposal of the resources, including land, property and other assets, necessary to fulfil the Authority's statutory purposes, agreed policies and strategic direction, including monitoring the efficient and effective use of these resources.