



REVISED AGENDA

MEETING: FINANCE AND RESOURCES COMMITTEE

[Membership: John Amsden, Libby Bateman, Nick Cotton, Richard Foster, Kevin Frea, Neil Heseltine, Julie Hutton, Carl Lis, Sue Metcalfe, Jenny Purcell, Karin Sedgwick, Neil Swain and Derek Twine.]

VENUE: Yorkshire Dales National Park Authority Offices, Yoredale, Bainbridge, Leyburn DL8 3EL

DATE/TIME: Tuesday 6 December 2022 at 10:30am

Please see the attached “NOTES FOR MEMBERS OF THE PUBLIC & AUTHORITY MEMBERS”

BUSINESS

Part One – “Procedural” items

| | <u>Indicative Duration</u> | <u>Page No</u> |
|---|---------------------------------------|---------------------------|
| 1. Apologies for absence | | |
| 2. Minutes of the meeting held on 27 September 2022 | | 1 |
| 3. Public Questions/Statements | | |
| 4. Declarations of lobbying | | |

Part Two – Items/Reports which require a decision from Members

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|---|---------|----|
| 10. Medium Term Financial Strategy (MTFS) 2023/24 – 2025/26 – setting the scene <i>(late paper)</i> | 20 mins | - |
| 5. Information Technology (IT) Strategy | 20 mins | 5 |
| 6. Sustainable Development Fund Applications | 20 mins | 17 |
| 7. Update of Financial Regulations | 5 mins | 31 |

Part Three – Items / Reports which are for Members to note

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|------------------------------|---------|----|
| 8. Financial Progress Update | 15 mins | 61 |
| 9. Income Generation Update | 15 mins | 71 |

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| 11. Equality, Diversity and Inclusion Annual Statement | 5 mins | 75 |
| 12. Staffing | 5 mins | 79 |
| 13. Sickness Absence | 5 mins | 83 |



14. Urgent business – where the Chair has agreed that there are special circumstances

David Butterworth
Chief Executive
National Park Authority Office
Yoredale, Bainbridge
22 November 2022

Finance and Resources Committee Terms of Reference

1. To act on behalf of the Authority in relation to the proper administration of the Authority's financial affairs, except as provided in (b) below (where the final decision on the annual budget is made by the Authority), and including:-
 - a) cash balances, capital or reserve funds, borrowing arrangements and the investment of any surplus funds;
 - b) management and monitoring of financial forecasts and budgets, and making recommendations to the Authority regarding the annual allocation of resources;
 - c) reviewing and approving revisions of the Financial Regulations;
 - d) overseeing the application of the Local Government Superannuation Acts and associated regulations;
 - d) advising the Authority in relation to its Members' Allowances Scheme and dealing with related matters; and
 - e) determining applications for Sustainable Development Fund grants in excess of £10,000.
2. To determine the Authority's personnel policies and monitor their implementation, including administration, recruitment, training, discipline (including dismissal), determination of wage and salary scales, health and safety, regrading, grievances, conditions of service and welfare of all staff and the legislation relating to industrial relations and pensions, except that the Authority shall be responsible for all matters concerning the appointment of the Chief Executive.
3. To act on behalf of the Authority in relation to any matters, powers or duties concerned with the securing, management and disposal of the resources, including land, property and other assets, necessary to fulfil the Authority's statutory purposes, agreed policies and strategic direction, including monitoring the efficient and effective use of these resources.