YORKSHIRE DALES
National Park Authority

AGENDA

MEETING: **FINANCE AND RESOURCES COMMITTEE**
[Membership: Nick Cotton, Richard Foster, Kevin Frea, Julie Hutton, Allen Kirkbride, Carl Lis, Jocelyn Manners-Armstrong, Ian McPherson, Gillian Quinn, Karin Sedgwick and Neil Swain.]

VENUE: **The National Park Authority Office, Yoredale, Bainbridge**

DATE/TIME: **Tuesday 11 February 2020 at 10.30am**

✧ **Please see the attached "*NOTES FOR MEMBERS OF THE PUBLIC AND AUTHORITY MEMBERS*"** ✧

BUSINESS

Part One – "Procedural" items		***Indicative Duration***	***Page No***
1.	Minutes of the meeting held on 10 September 2019		***1***
2.	Public Questions / Statements		
3.	Apologies for absence		
4.	Declarations of lobbying		
Part Two – Items/Reports which require a decision from Members			
5.	Draft Budget 2020/21	*(30 mins)*	***3***
6.	The Local Government Pension Scheme: Employer Discretions and other matters	*(20 mins)*	***57***
7.	Review of Equality, Diversity and Inclusion Policy and update in relation to equality, diversity and inclusion matters	*(20 mins)*	***91***
Part Three – Items/Reports which are for Members to note			
8.	Financial Progress report: 3rd quarter to 31st Dec 2019	*(10 mins)*	***101***
9.	Income Generation Strategy: progress update	*(5 mins)*	***119***
10.	Sickness Absence	*(5 mins)*	***123***

		Indicative Duration	***Page No***
11.	Staffing	*(5 mins)*	***127***

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David Butterworth
Chief Executive
National Park Authority Office
Yoredale, Bainbridge
28 January 2020

Note – Tea/coffee will be available before/during the meeting
A light, sandwich lunch will be provided following the meeting for those Members who also serve on Planning Committee

Finance and Resources Committee – Terms of Reference

To act on behalf of the Authority in relation to the proper administration of the Authority's financial affairs, except as provided in (b) below (where the final decision on the annual budget is made by the Authority), and including:-

a) cash balances, capital or reserve funds, borrowing arrangements and the investment of any surplus funds;
b) management and monitoring of financial forecasts and budgets, and making recommendations to the Authority regarding the annual allocation of resources;
c) overseeing the application of the Local Government Superannuation Acts and associated regulations;
d) ensuring that the Authority makes adequate insurance arrangements;
e) advising the Authority in relation to its Members' Allowances Scheme and dealing with related matters.

To determine the Authority's personnel policies and monitor their implementation, including administration, recruitment, training, discipline (including dismissal), determination of wage and salary scales, health and safety, regrading, grievances, conditions of service and welfare of all staff and the legislation relating to industrial relations and pensions, except that the Authority shall be responsible for all matters concerning the appointment of the Chief Executive (National Park Officer).

To act on behalf of the Authority in relation to any matters, powers or duties concerned with the securing, management and disposal of the resources, including land, property and other assets, necessary to fulfil the Authority's statutory purposes, agreed policies and strategic direction, including monitoring the efficient and effective use of these resources.