

**YORKSHIRE DALES NATIONAL PARK AUTHORITY
FINANCE AND RESOURCES COMMITTEE**

ITEM 1

Minutes of the meeting held at Yoredale, Bainbridge on Tuesday 30 July 2019

Present:

Nick Cotton, Richard Foster, Julie Hutton, Carl Lis, Jocelyn Manners-Armstrong, Ian McPherson, Gillian Quinn, Karin Sedgwick and Neil Swain

COPIES OF ALL DOCUMENTS CONSIDERED ARE IN THE MINUTE BOOK

24/19 MEMBERSHIP OF THE COMMITTEE

The report of the Committees Officer was noted with the following correction:

Karin Sedgwick – Category of membership – Local authority; appointed by North Yorkshire County Council.

25/19 ELECTION OF CHAIRMAN

Having been nominated unopposed, it was

RESOLVED –

That Jocelyn Manners-Armstrong be elected Chairman of the Committee, to hold office until the first meeting of the Committee following the annual meeting of the Authority in 2020.

JOCELYN MANNERS-ARMSTRONG IN THE CHAIR

26/19 ELECTION OF DEPUTY CHAIRMAN

Having been nominated unopposed, it was

RESOLVED –

That Nick Cotton be elected Deputy Chairman of the Committee, to hold office until the first meeting of the Committee following the annual meeting of the Authority in 2020.

[Members stood for a minute's silence in memory of John Blackie who had died recently.]

27/19 MINUTES

RESOLVED –

That the minutes of the meeting held on 28 May 2019, having been printed and circulated, be taken as read and be confirmed and signed by the Chairman as a correct record.

28/19 PUBLIC QUESTIONS/STATEMENTS

No notifications of public questions or of the intention to make a statement had been received.

29/19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Allen Kirkbride and Ian Mitchell.

30/19 DECLARATIONS OF LOBBYING

No declarations of lobbying were made at the meeting.

31/19 EXTERNAL AUDITORS' REPORT ON 2019 AUDIT

CONSIDERED – the report of the Head of Finance and Resources.

RESOLVED –

That

- the contents of the Audit Results Report (attached as an **Appendix** to the report) be noted;

and

- that the Treasurer and the Chairman sign the Letter of Representation (as set out on **page 30** of the **Audit Result Report**), or an appropriately amended version thereof. The signing of this letter to be deemed as evidence that Members have had opportunity to comment in accordance with International Standard on Auditing 260 (ISA 260).

32/19 STATEMENT OF FINAL ACCOUNTS 2018/2019

CONSIDERED – the report of the Head of Finance and Resources.

RESOLVED –

That:

- a) the Statement of Accounts for the Financial Year ended 31 March 2019 be approved;

and that

- b) the Annual Governance Statement be approved.

33/19 GRANT APPLICATION TO THE SUSTAINABLE DEVELOPMENT FUND

CONSIDERED – the report of the Sustainable Development Fund.

RESOLVED –

That a grant of £28,020 from the Sustainable Development Fund (SDF) be offered towards the 'Business Support for Young People Programme' project, requested by The Farmer Network Ltd; subject to the following conditions:

- a. ensure that the applicant provides evidence to the Authority to show that 5 participants have been secured from the Yorkshire Dales National Park;
- b. ensure that a mechanism is in place to ensure that the training/business grants funded by the SDF have a National Park purpose link; the applicant to provide an annual report to the Authority on participants funded and activity funded;

34/19 REVIEW OF FINANCIAL REGULATIONS

CONSIDERED – the report of the Director of Corporate Services.

RESOLVED –

That the revised version of the Authority's Financial Regulations (appended to the report) be approved.

35/19 HUMAN RESOURCES REPORT

CONSIDERED – the report of the Head of HR and Communications.

RESOLVED –

That the report be noted.