YORKSHIRE DALES
National Park Authority

✧ ***Please note venue & start time of meeting*** ✧

AGENDA

MEETING: **FINANCE AND RESOURCES COMMITTEE**
[Membership: John Blackie, Chris Clark, Nick Cotton, Richard Foster, Julie Hutton, Carl Lis, Jocelyn Manners-Armstrong, Ian McPherson, Ian Mitchell, William Patterson, Gillian Quinn, Karin Sedgwick and Neil Swain.]

VENUE: **The National Park Authority Office, Yoredale, Bainbridge**

DATE/TIME: **Tuesday, 28 May 2019 at 10.30am**

✧ **Please see the attached "*NOTES FOR MEMBERS OF THE PUBLIC AND AUTHORITY MEMBERS*"** ✧

BUSINESS

Part One – "Procedural" items		***Indicative Duration***	***Page No***
1.	Minutes of the meeting held on 12 February 2019		***1***
2.	Public Questions / Statements		
3.	Apologies for absence		
4.	Declarations of lobbying		
Part Two – Items/Reports which require a decision from Members			
5.	Action Plan 2019/20	*(15 mins)*	***5***
6.	Draft Financial Outturn Report - year ending 31 March 2019	*(15 mins)*	***21***
7.	Funding Arrangements; Broadband	*(10 mins)*	***43***
Part Three – Items/Reports which are for Members to note			
8.	Income Generation Strategy: progress update	(*10 mins)*	***47***

		Indicative Duration	***Page No***
9.	Annual Health & Safety report	*(5 mins)*	***51***
10.	Staffing	*(5 mins)*	***57***
11.	Sickness Absence	*(5 mins)*	***59***

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13. Urgent business - where the Chairman has agreed that there are special circumstances.

David Butterworth
Chief Executive
National Park Authority Office
Yoredale, Bainbridge
15 May 2019

Note - Tea/coffee will be available before/during the meeting.

There will not be a lunch provided as there is no afternoon meeting

Finance and Resources Committee – Terms of Reference

To act on behalf of the Authority in relation to the proper administration of the Authority's financial affairs, except as provided in (b) below (where the final decision on the annual budget is made by the Authority), and including:-

a) cash balances, capital or reserve funds, borrowing arrangements and the investment of any surplus funds;
b) management and monitoring of financial forecasts and budgets, and making recommendations to the Authority regarding the annual allocation of resources;
c) overseeing the application of the Local Government Superannuation Acts and associated regulations;
d) ensuring that the Authority makes adequate insurance arrangements;
e) advising the Authority in relation to its Members' Allowances Scheme and dealing with related matters.

To determine the Authority's personnel policies and monitor their implementation, including administration, recruitment, training, discipline (including dismissal), determination of wage and salary scales, health and safety, regrading, grievances, conditions of service and welfare of all staff and the legislation relating to industrial relations and pensions, except that the Authority shall be responsible for all matters concerning the appointment of the Chief Executive (National Park Officer).

To act on behalf of the Authority in relation to any matters, powers or duties concerned with the securing, management and disposal of the resources, including land, property and other assets, necessary to fulfil the Authority's statutory purposes, agreed policies and strategic direction, including monitoring the efficient and effective use of these resources.