Yorkshire Dales National Park Authority
Finance and Resources Committee

Item 2

Minutes of the meeting held at Yorkshire Dales National Park Authority Officers, Yoredale, Bainbridge, Leyburn DL8 3EL, on Tuesday, 1 October 2024.

Members Present:

Libby Bateman, Richard Foster, Julie Hutton (Chair), Peter Jackson, David Noland, Stuart Parsons, Karin Sedgwick, Derek Twine

Copies of all Documents considered are in the Minute Book

26/24 Election of Chair

Julie Hutton was nominated for the position of Chair of the Committee. Following a brief election address,

Resolved – That Julie Hutton be elected Chair of the Finance and Resources Committee, to hold office until the first Committee meeting following the annual general meeting of the Authority in 2025.

Julie Hutton in the Chair

27/24 Election of Deputy Chair

Libby Bateman was nominated for the position of Deputy Chair of the Committee. Following her election address to Members,

Resolved – That Libby Bateman be elected Deputy Chair of the Finance and Resources Committee, to hold office until the first Committee meeting following the annual general meeting of the Authority in 2025.

28/24 Apologies

Apologies were received from Neil Heseltine, Simon Myers and Jenny Purcell.

29/24 Minutes

Resolved – That the minutes of the meeting held on 28 May 2024, having been printed and circulated, be taken as read and be confirmed and signed by the Chair as a correct record.

30/24 Public Questions / Statements

No public questions or statements had been received.

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31/24 Declarations of Lobbying

There were no declarations of lobbying.

32/24 Draft Statement of Financial Accounts 2022/23

The Committee **Considered** the report of the Head of Finance.

Resolved –

a. To approve the SoFA for the Financial Year Ended 31 March 2023, the associated updated Annual Governance Statement (AGS) and letter of representation.

b. To note that the approved SoFA and associated AGS will be signed by the Chair of Finance & Resources and the Chief Executive, once the external audit of the SoFA has been completed, provided the financial position remains per the draft accounts presented here.

33/24 Draft Statement of Financial Accounts 2023/24

The Committee **Considered** the report of the Head of Finance

Resolved –

a. To approve the SoFA for the Financial Year Ended 31 March 2024, and the associated updated Annual Governance Statement (AGS).

b. To note that the approved SoFA and associated AGS will be signed by the Chair of Finance & Resources and the Chief Executive, once the external audit of the SoFA has been completed, provided that the overall opinion in the audit report is unqualified, or that the qualified/disclaimed statements are materially unchanged from the version presented here.

34/24 Staff Code of Conduct

The Committee **Considered** the report of the Director of Corporate Services.

Resolved – To approve and adopt the revised Staff Code of Conduct.

35/24 Financial Progress report: 1 April to 31 August 2024

The Committee **Considered** and **Noted** the report of the Head of Finance.

36/24 Treasury Management Performance - Quarterly Review

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The Committee **Considered** and **Noted** the report of the Treasurer.

37/24 Staffing

The Committee **Considered** and **Noted** the report of the Head of Human Resources.

In response to a Member's question regarding there being a lack of suitable candidates for the two Senior Planning Officer vacancies, Members were briefed on staffing levels within the Planning Service and the national shortage of planning officers.

38/24 Sickness Absence

The Committee **Considered** and **Noted** the report of the Senior Administrative Officer.

There being no other business, the meeting closed at 11:10 a.m.

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