YORKSHIRE DALES
National Park Authority

AGENDA

MEETING: **FINANCE AND RESOURCES COMMITTEE**
Membership: Libby Bateman, Phil Dew, Richard Foster, Neil Heseltine, Julie Hutton, Peter Jackson, Simon Myers, David Noland, Stuart Parsons, Jenny Purcell, Karin Sedgwick, Neil Swain and Derek Twine.

VENUE: **Yorkshire Dales National Park Authority Offices, Yoredale, Bainbridge, Leyburn DL8 3EL**

DATE/TIME: **Tuesday 5 March 2024 at 10:30am**

Please see the attached "NOTES FOR MEMBERS OF THE PUBLIC & AUTHORITY MEMBERS"

BUSINESS

PART A – ITEMS WHICH ARE OPEN TO THE PUBLIC AND PRESS

Part One – "Procedural" items	**Indicative Duration**	**Page No**
1. Apologies for absence		
2. Minutes of the meeting held on 5 December 2023		1
3. Public Questions/Statements		
4. Declarations of lobbying		
Part Two – Items/Reports which require a decision from Members		
5. Draft Budget 2024/25	30 mins	5
Part Three – Items / Reports which are for Members to note		
6. Financial Progress Report: 3rd quarter to 31st Dec 2023	15 mins	43
7. Treasury Management Performance quarterly report	5 mins	57
8. 24 Month IIP Review Assessment	5 mins	61
9. Staffing	5 mins	63
10. Sickness Absence	5 mins	69

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11. Urgent business – where the Chair has agreed that there are special circumstances

12. Any resolution relating to the exclusion of the public during the discussion of item 14 on the grounds it involves the likely disclosure of exempt information as defined in paragraph 3, Schedule 12A of the Local Government Act 1972

PART B – ITEMS DURING WHICH IT IS CONSIDERED THE MEETING WILL NOT BE OPEN TO THE PUBLIC (consideration of exempt or confidential information)

13. Langcliffe Quarry Update (Late Paper) 10 mins

David Butterworth
Chief Executive
National Park Authority Office
Yoredale, Bainbridge

16 February 2024

Finance and Resources Committee Terms of Reference

1. To act on behalf of the Authority in relation to the proper administration of the Authority's financial affairs, except as provided in (b) below (where the final decision on the annual budget is made by the Authority), and including:-

    a) cash balances, capital or reserve funds, borrowing arrangements and the investment of any surplus funds;
    b) management and monitoring of financial forecasts and budgets, approving the Statement of Financial Accounts (which shall then be signed by the Committee's Chair), and making recommendations to the Authority regarding the annual allocation of resources;
    c) monitoring Treasury Management performance (and any variances);
    d) reviewing and approving revisions of the Financial Regulations;
    e) overseeing the application of the Local Government Superannuation Acts and associated regulations;
    f) advising the Authority in relation to its Members' Allowances Scheme and dealing with related matters; and
    g) determining applications for Sustainable Development Fund grants in excess of £10,000.

2. To determine the Authority's personnel policies and monitor their implementation, including administration, recruitment, training, discipline (including dismissal), determination of wage and salary scales, health and safety, regrading, grievances, conditions of service and welfare of all staff and the legislation relating to industrial relations and pensions, except that the Authority shall be responsible for all matters concerning the appointment of the Chief Executive.

3. To act on behalf of the Authority in relation to any matters, powers or duties concerned with the securing, management and disposal of the resources, including land, property and other assets, necessary to fulfil the Authority's statutory purposes, agreed policies and strategic direction, including monitoring the efficient and effective use of these resources.