AGENDA

Meeting: Audit and Review Committee

Membership: Liz Appleton Hall, Lizzie Bushby, Mark Corner, Robert Heseltine, David Ireton, Allen Kirkbride, Ian Mitchell, Andrew Murday, Yvonne Peacock and Steve Shaw-Wright, Graham Simpkins

Venue: **Yorkshire Dales National Park Authority Offices, Yoredale, Bainbridge, Leyburn DL8 3EL**

Date/Time: **Tuesday 16 July 2024 at 10.30am**

Please see the attached - Notes for Members of the Public and Authority Members

Business

Part One – "Procedural" items		**Indicative Duration**	**Page No**
1.	Election of Chair		
2.	Election of Deputy Chair		
3.	Apologies for Absence		
4.	Minutes of meeting held on 23 April 2024		1
5.	Public Questions / Statements		
6.	Declarations of lobbying		
Part Two – Items/Reports which require a decision from Members			
7.	Detailed Annual Review of Performance	*15 mins*	5
8.	Internal Audit Plan 24/25	*15 mins*	31
9.	Performance Review of Delegated Statutory Highways Duties and Carbon Reduction Plan	*15 mins*	37

Part Three – Items/Reports which are for Members to note

10.	External Auditors' Report on 2021-22	*15 mins*	41
11.	Value For Money Opinion External Auditors Report 2022-23	*10 mins*	87

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12. Urgent business – where the Chair has agreed that there are special circumstances

David Butterworth
Chief Executive
National Park Office,
Yoredale, Bainbridge
3 July 2024

Audit & Review Committee Terms of Reference

To act on behalf of the Authority as follows:

a) reviewing the Authority's performance in pursuing its policies and objectives, in particular those in the Corporate Plan; and reporting to the Authority, its Committees or Sub-Committees, as appropriate;
b) acting as the lead Committee on the implementation and monitoring of the Authority's performance assessment process;
c) leading on improvement, planning and learning from major projects and on-going programmes;
d) instigating a programme of reviews in areas where the Authority is under-performing, needs to reduce costs, and/or needs to improve value for money, and report back to the Authority;
e) advising the Authority on its corporate governance policies and agenda, and implementing and managing the Authority's agreed policies in this area including overseeing its risk management strategy and anti-fraud and corruption policy, reviewing and considering the Annual Governance Statement and considering the Annual Governance Report;
f) arranging for the audit, both internal and external, of the Authority's affairs, including financial controls and accounts;
g) receiving all external and internal audit plans and reports, and monitoring the implementation of audit recommendations; and
h) monitoring the Authority's complaints procedure, and as appropriate, determining any claims of maladministration and appropriate remedies.