YORKSHIRE DALES
National Park Authority

***AGENDA***

**MEETING:** **AUDIT AND REVIEW COMMITTEE**
*[Membership: Liz Appleton Hall, Lizzie Bushby, Mark Corner, Robert Heseltine, David Ireton, Allen Kirkbride, Ian Mitchell, Jim Munday, Andrew Murday, Yvonne Peacock and Steve Shaw-Wright, Graham Simpkins]*

**VENUE:** **Yorkshire Dales National Park Authority Offices, Yoredale, Bainbridge, Leyburn DL8 3EL**

**DATE/TIME:** **Tuesday 11 July 2023 at 10.30am**

✧ **Please see the attached "*NOTES FOR MEMBERS OF THE PUBLIC AND AUTHORITY MEMBERS*"** ✧

## BUSINESS

| **Part One – "Procedural" items** | | **Indicative Duration** | **Page No** |
|---|---|---|---|
| 1. | Election of Chair | | |
| 2. | Election of Deputy Chair | | |
| 3. | Apologies for absence | | |
| 4. | Minutes of meeting held on 18 April 2023 | | 1 |
| 5. | Public Questions / Statements | | |
| 6. | Declarations of lobbying | | |
| **Part Two – Items/Reports which require a decision from Members** | | | |
| 7. | Review of Authority Performance 2022/23 | *30 mins* | 4 |
| 8. | Internal Audit Annual Plan | *10 mins* | 24 |
| **Part Three – Items/Reports which are for Members to note** | | | |
| 9. | Ombudsman Case | *10 mins* | 28 |

10. External audit 2021/22 10 mins 38

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11. Urgent business – where the Chair has agreed that there are special circumstances

David Butterworth
Chief Executive
National Park Office,
Yoredale, Bainbridge
28 June 2023

**Audit & Review Committee Terms of Reference**

To act on behalf of the Authority as follows:

a) reviewing the Authority's performance in pursuing its policies and objectives, in particular those in the Corporate Plan; and reporting to the Authority, its Committees or Sub-Committees, as appropriate;
b) acting as the lead Committee on the implementation and monitoring of the Authority's performance assessment process;
c) leading on improvement, planning and learning from major projects and on-going programmes;
d) instigating a programme of reviews in areas where the Authority is under-performing, needs to reduce costs, and/or needs to improve value for money, and report back to the Authority;
e) advising the Authority on its corporate governance policies and agenda, and implementing and managing the Authority's agreed policies in this area including overseeing its risk management strategy and anti-fraud and corruption policy, reviewing and considering the Annual Governance Statement and considering the Annual Governance Report;
f) arranging for the audit, both internal and external, of the Authority's affairs, including financial controls and accounts;
g) receiving all external and internal audit plans and reports, and monitoring the implementation of audit recommendations; and
h) monitoring the Authority's complaints procedure, and as appropriate, determining any claims of maladministration and appropriate remedies.